

Eaton Primary PTA Meeting Minutes

Wednesday 4th November – 7.30pm, Cellar House Pub, Eaton.

Attendees

Sally Kerrison	- chair	Amanda Norman
Sarah Curtis	- vice chair	Nigel Cooper
Lesley Greenwood	- treasurer	Victoria MacDonald
Rachael Cozens	- secretary	Bonny Lehane
		Emma Easton
		Sarah Pearson
		Carolyn Atkins
		Lois Peeke

Apologies

Jenny Whitehead, Andi Blackmore, Rebecca Marr, Kirsty Waterfield, Lucy Cullumbine.

Agenda item	Action
<p>Treasurer's report</p> <p><u>Received:</u></p> <ul style="list-style-type: none"> £150.55 Junior Sports Day – including £40 from Waffle Man £57.60 – 2nd Hand uniform and sports bags £120 Bags2School £64 Easy Fundraising <p><u>Outgoings:</u></p> <ul style="list-style-type: none"> £1365.20 Santa's Workshop – so far. 	
<p>Upcoming events</p> <p><u>Discos.</u></p> <p>Infant disco – led by Jenny. All KS1 teachers in attendance. Refreshments to be served in link corridor</p> <p>Junior disco – led by Lesley, Sarah C and Bonny KS2 teachers will be present to help block exits and monitor toilets and quiet area. Refreshments to be served in link corridor also. Glow sticks to be sold in foyer Money payable on entry – parents MUST sign in children and provide a contact number.</p> <p><u>Christmas Cards – Sarah Pearson and Lucy Cullumbine</u> Seem to have had a positive uptake. Cards to be sent off tomorrow. It has been noted however that perhaps this should be added to next year's agenda to review during Jan/Feb time.</p>	SP and LC

<p><u>Calendar – photo shoot and sponsorship plans.</u></p> <p>Letters have gone home asking parents to provide props and also to opt out if they wish Bonny has the birthday class list as provided by the office. Also we are confident that we are covered as far as any safe guarding issues are concerned. Photo shoot has been scheduled and helpers organized.</p> <p>Rachael is continuing to sell the monthly sponsorship slots at £50 pcm.</p> <p>Amanda to edit calendar and import company logos before sending off to printers.</p> <p>Academic dates to be confirmed. Calendar will have WWYW dates.</p> <p><u>Santa's workshop</u></p> <p>Kirsty has been very busy buying lots of stock and has organized help to make and wrap items.</p> <p>Santa's workshop helper rota and class rota have been finalised by Lesley.</p> <p>Lesley will send a letter home to parents nearer the time.</p> <p>Set up for workshop will be Friday 27th November with the workshop taking place the following week.</p> <p><u>Large Project ideas.</u></p> <p>Mr. Lowe is as keen us to get things moving on this front. He has ordered catalogues which were at the meeting for perusal. So far Bonny has received ideas from 2 class reps, the rest are still collating class ideas. Sally to organize a meeting with Mr Lowe, Miss Eastlea and school council hopefully before Christmas.</p> <p><u>PE bags and 2nd Hand Uniform</u></p> <p>We will continue to sell these at suitable school events and dry bake sales. Lucy will continue to be the contact for the 2nd hand uniform.</p> <p><u>Easy Fundraising.</u></p> <p>Andi had started to take ownership of promoting this but due to work commitments needs to hand this over now. This would be a great project for someone perhaps new to the PTA to get their teeth into.</p>	<p>RC</p> <p>KW</p> <p>SK</p>
<p>Ongoing and outstanding actions</p> <p>Table tennis banners – ongoing</p> <p>Bike shed cover – Lisa Cottrell had forwarded some information to Sally who will now discuss with Mr. Lowe – issue remains ongoing.</p> <p>Photo shoots by Stuart Beard – Carolyn to discuss timescales and possible locations. Initial thoughts are that around Mother's day may be a good time.</p> <p>PTA Bank Account – it has been noted that it may be beneficial to change the bank account to receive a better rate of interest. Lesley as treasurer shall research</p> <p>Gift Aid – remains ongoing.</p>	<p>CA</p> <p>LG</p>

<p>Feedback from past events since last meeting</p> <p>Year 6 Spooky bake sale.</p> <p>The support from year 6 staff, students and teachers was overwhelming with an approx. total of £300 raised.</p> <p>It was thought that it may be nice to also provide runner up presents for different categories for the losing year groups.</p> <p>Year 6 teachers thoroughly embraced the bake sale and ran with the idea for lessons in the build up week.</p> <p>Next bake sale it has been suggested that we have more tables to try and reduce the queues.</p> <p>Years 3,2,1 and Reception will need to be made aware that if the children want to help sell the cakes they will need a parent/career to assist them.</p> <p>It has been decided that we should try and push the idea to carry on giving the bakes sales a theme as this seems to inspire and motivate the year group.</p>	
<p>AOB</p> <p>Car Boot sale and Scarecrow festival.</p> <p>It has been suggested that going forward a great idea would be to scrap the garage sale and instead hold a car boot sale on the school field during the Saturday of the Scarecrow Festival weekend. We could charge approx. £7.50 per pitch and charge an entry fee. Also refreshments and food would be served. Carolyn expressed that she would be happy to lead. Rachael to place on the agenda for early 2016.</p> <p>Quiz and Chips Next date TBA - possibly spring term – Rachael to place on agenda for early 2016.</p> <p>Next meeting</p> <p>Tuesday 19th January 2016 at 7.30pm Cellar House Tuesday 19th April 2016 at 7.30pm Cellar House</p>	<p>RC/CA</p> <p>RC</p>

