

Eaton Primary PTA AGM Minutes

22 September 2016 at 7pm - Cellar House, Eaton

Attendees

Sally Kerrison	- chair	Kokil Gupta	Gayle Philpot
Sarah Curtis	- vice chair	Nigel Cooper	Elaine Jermy
Lesley Greenwood	- treasurer	Gemma Grint	Kate Heley
Andi Blackmore	- vice secretary	Emma Easton	Lyn Atkins
Bonny Lehane	- parent rep coordinator		

1. Apologies for absence

The following apologies were received:

Rachael Cozens	- secretary	Carolyn Atkins	Jenny Whitehead
Rebecca Marr	- vice treasurer	Laura Foley	Amanda Norman

2. Minutes of the Annual General Meeting held on 15 September 2015

These were agreed as an accurate record of the previous AGM.

3. Matters arising from the Minutes

None.

4. Chair's report for 2015 / 2016.

The Chair, Sally Kerrison, delivered her Chair's report and also outlined her intention to resign as Chair of the PTA. She thanked all those on the Committee and other PTA members.

The Chair's Report accompanies these Minutes.

5. Treasurers report for 2015 / 2016

The Treasurer, Lesley Greenwood, outlined a successful fundraising year for the PTA. She also said that she will be resigning as Treasurer.

The Treasurer's Report accompanies these Minutes.

6. Appointment of an Independent Examiner of Accounts for the year ending 31 August 2016

The current Independent Examiner is happy to continue for 2016/7. However, the current Treasurer stated that new Treasurer can appoint their own Independent Examiner.

7. Election of Officers and Trustees of the Committee

All existing Committee members stood down from their roles, and the meeting voted the new Committee members in as follows :

Position	Nominee	Nominated by	Seconded by
Chair	Sarah Curtis	Sally Kerrison	Lesley Greenwood
Vice Chair	Gayle Philpot	Sarah Curtis	Andi Blackmore
Secretary	Gemma Grint	Kate Heley	Elaine Jermy
Vice Secretary	Elaine Jermy	Lynn Atkins	Andi Blackmore
Treasurer	Carolyn Atkins	Bonny Lehane	Lesley Greenwood
Vice Treasurer	Rebecca Marr	Sarah Curtis	Andi Blackmore
Parent Rep. Coordinator	Emma Easton	Nigel Cooper	Bonny Lehane
Parent Rep. Coordinator	Kokil Gupta	Andi Blackmore	Gemma Grint

It was agreed that the Parent Representative Coordinators would work with the following Year Group representatives (non-committee roles).

The following were appointed at the meeting as follows :

YR Elaine Jermy

Y1 TBC

Y2 Claire Ademaj

Y3 – TBC

Y4 – Bonny Lehane

Y5 – Laura Foley?

Y6 – Lesley Greenwood

Emma and Kokil to confirm other Year Group representatives.

8. Special Business

Sarah Curtis presented gifts to the outgoing Chair and Treasurer from the other Committee Members and thanked them for all their hard work and dedication over the years.

The Chair closed the meeting at 7.45pm.