

PTA Meeting Agenda Thursday 12th January 2017, 19.30pm.

Venue: - Cellar House, Eaton.

Attendees:

Sarah Curtis - Chair Gayle Philpot Gemma Grint Emma Easton Andi Blackmore

Elaine Jermy Carolyn Atkins

Apologies for absence

Jenny Whitehead Rebecca Marr Kokil Gupta Lesley Greenwood Clare Ademaj Sally Kerrison

Agenda item	Action		
<p>Treasurers report</p> <table border="1"> <tr> <td> <p>Profit made - IN</p> <p>Discos - £801.64</p> <p>Santa Workshop - £1330.84</p> <p>Tea Towels - £723.82</p> <p>Photos - £77.85</p> <p>Uniform sales - £43.50</p> <p>Where what you want day - £49.25</p> </td> <td> <p>Money out</p> <p>£101.00 - PTA membership renewal</p> <p>CURRENT BALANCE - £9,398.31</p> </td> </tr> </table>	<p>Profit made - IN</p> <p>Discos - £801.64</p> <p>Santa Workshop - £1330.84</p> <p>Tea Towels - £723.82</p> <p>Photos - £77.85</p> <p>Uniform sales - £43.50</p> <p>Where what you want day - £49.25</p>	<p>Money out</p> <p>£101.00 - PTA membership renewal</p> <p>CURRENT BALANCE - £9,398.31</p>	<p>CA to discuss with school about paying the balance on playground equipment</p>
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<p>Review of last meeting minutes and outstanding actions</p> <p>No issues raised.</p>			
<p>Review of Christmas term events - Santa's workshop, disco, tea towels, year one cake sale.</p> <p>Santa Workshop - success as usual, to continue again this year. CA suggested reviewing the way things are bought for the workshop as lots of small claims. Possibly give an amount out before buying begins.</p> <p>Discos - Infant disco a success again, only issue raised was need more trays of biscuits going around or a better system, lining up for the biscuits instead of sitting three rows deep in a circle. Too many parents helping.</p> <p>Junior disco - issues raised - queues too long for the entry, correct money required to make the entrance quicker.</p> <p>Glow stars are popular but £1.50 is too expensive, bunny ears are popular.</p> <p>Tea towels - a success but not being done this year, consider doing them on alternate years.</p> <p>Year one cake sale - issues raised, outside stall works much better, too many helpers on the stall, some older children. Cake boxes not being collected - to be left in the class room for collection.</p>	<p>SC to speak with Kirsty about the running of next year's workshop.</p>		
<p>Playground equipment progress</p> <p>Infant side castle and play equipment is built and now in use by the children</p>	<p>SC to discuss with Ms</p>		

<p>who very much enjoy using the new equipment. - need some advertising that the PTA are still fundraising to pay for the equipment and that it's not being permanently funded by the school, a plaque would be nice to state fundraised by PTA. A name is still needed for the castle.</p>	<p>Estlea about official opening and naming of the castle.</p>
<p>Future project ideas</p> <p>Calendars for Christmas 2017 - Gemma Grint to run organising of this event.</p> <p>Mother's day shop - to maybe run alongside one of the cake sales.</p> <p>Christmas fare - to be held outside the school, raffle, stalls and refreshments.</p>	<p>GG to look into this ready for September</p> <p>GP to look into</p>
<p>Planned events</p> <p>Year 2 cake sale - Friday 10th February 2017 - Valentine theme, Cupid cupcakes.</p> <p>Year 4 cake sale - 3rd March 2017 - No theme yet.</p> <p>Year 3 cake sale - 29th March 2017 – Easter theme as during Fair.</p> <p>Easter fair - 29th March 2017.</p> <p>- Easter fair subcommittee meeting - Friday 3rd February 2017. Ideas discussed</p> <ul style="list-style-type: none"> - Chocolate tombola - Gemma Grint - Sweet/small toy jars - jars required. - refreshments - bookstall - daffodils - penalty shoot - out - lucky dip. <p>Bags for school - date to be arranged</p>	<p>Claire Adamaj to run with EEH. SC to email info to them and sort pout school comms.</p> <p>SC to book meeting room and advertise. SC to discuss with Ms Estlea about school input.</p> <p>Action - SC to arrange a date for collection. Elaine Jermy to then co-ordinate</p>
<p>Diary date - Summer fete - 30th June 2017</p> <p>- Carolyn to look into bouncy castle companies with staff who run the castles</p>	<p>CA research bouncy castle options</p>
<p>Ongoing fundraising</p> <p>Second hand uniform - Sarah to check uniform quantity with Kirsty/Lucy. Possibly Elaine Jermy to sell on a rail at the year 2 cake sale.</p> <p>Easy fundraising</p> <p>Ongoing – continue promoting</p> <p>Stikins Look at opportunities of advertising this at new reception intake meeting/open evenings etc.</p>	<p>SC discuss with Kirsty and if she wishes to continue</p> <p>SC to get new parents meeting dates from school</p>
<p>Future fundraising events/ideas.</p> <p>Disco - Sarah to speak to Kate about dates to have an extra disco.</p>	<p>SC book dates with</p>

<p>Family bingo night - put on next agenda.</p> <p>Fashion show - put on next agenda</p> <p>Quiz - look at St Andrews hall, fish and chips, bring your own alcohol, coffee and cakes to make some extra money.</p> <p>Mother's day photo shoots - No, maybe have a photo booth at the fete.</p> <p>Table top sale - continue to discuss this - maybe incorporate into one of the fayres.</p>	<p>Ms Estlea</p> <p>GP, CA and EJ to look into.</p>
<p>AOB</p> <p>Wear what you want days - £1.00 per child, to publicise it properly.</p> <p>Date of next meeting - Thursday 9th March 2017 7.30pm at the cellar house.</p> <p>Easter fair meeting - Friday 3rd February 2017 9am, at a meeting room at school or at Sarah's.</p>	<p>Sarah to discuss with Kate re publicising and collecting money</p> <p>Elaine to book room</p> <p>Sarah to book meeting room and promote via Facebook</p>