

PTA Meeting Minutes

Thursday 3rd November 2016, 19:00

Venue: - Cellar House, Eaton

Attendees

Sarah Curtis Verity Plant Amanda Norman Laura Foley Elaine Jermy
Jo Clayton Emma Easton Clare Hook Carolyn Atkins Duncan Cole

1. Apologies for absence

Bonnie Lehane Sally Kerrison Lesley Greenwood Rebecca Marr Gemma Grint
Andi Blackmore Jenny Whitehead

2. Treasurers report

In

Uniform sales £50.00

Easyfundraising £111.86

Wear What You Want £126.89

Out

Disco £405.51

Santa's Workshop £363.90

Current Balance £4825.08

3. Review of last meeting minutes and outstanding actions

No issues raised.

4. Funding requests

- **Infant playground equipment** - following an appeal through the PTA Facebook page, parent suggestions have been gathered and school made aware of them. Awaiting further action/direction from school.

5. Current fundraising / events

- **Tea towels** – All templates from all year groups have been collected and sent to the company – awaiting proofs.
- **Disco's** – Booked for November 16th 2016. JW, GG & EE (Infants) CA & GP (Junior).

Eaton Primary School

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- **Santa's grotto** – Official Poster distributed & meeting arranged for Wed 9th Nov to gather additional ideas & support. SK & KW managing this.
- **Year 1 cake sale** – SC to action a possible date change for this event as 16th December was considered too late in term so potentially the Friday before instead.
- **Wear what you want 16th December** – it was discussed that Year Reps should be involved on the day by helping to collect the £1.00 donations from pupils. Text to be sent to parents/carers nearer the time.

7. Ongoing fundraising

- **PE bags** – to be sold once remained stock is checked.
- **Uniform**
- **Easy Fundraising**

8. Future fundraising ideas

- **Spring – Easter fair** – Date to be confirmed but possibly 29th March. Fair will incorporate the Year 3 Cake Sale. Discussion about possible wet weather plans, using hall for cake stalls etc.
- **Disco** – No confirmed dates of further discos at present.
- **Quiz** – The hire of St Andrews Village Hall, Eaton was discussed as a possible location for further such events to allow higher capacity.
- **Table top sale** – No plans for table top sales at present.

9. AOB

- **Meeting times** – Consideration given to the time of future PTA meetings and whether or not a daytime meeting could be held. Majority found evenings to be more convenient but further discussions may be held on this.
- **Bingo** – LF suggests a family fun bingo event where pupils from all years and their families book a table in advance. CA will look at St Andrews Hall as a possible venue.
- **Ladies Night Fashion** – AN & GP will look into this event as a possibility for next year.
- **Cake Sales Location** – SC to speak to school about Cake container storage and stand locations for future sales.
- **Bags To School campaign** – EJ to coordinate.
- **PTA Clothing** - discussion about PTA committee members/Reps wearing identifiable tops or sashes at events so they are more visible.

10. Date of next meeting

Thursday 12th January 2017

7.30 pm Cellar House, Eaton.