

PTA Meeting Agenda Thursday 25th May 2017 at 19.30pm

Venue: - Cellar House, Eaton.

Attendees:

Sarah Curtis - Chair Gayle Philpot Gemma Gint Rebecca Marr
Elaine Jermy Carolynn

Apologies for absence

Kokil Gupta Emma Easton Amanda

Treasurers report

Profit made - IN

£250.00 - board money from Leaders

Money out

CURRENT BALANCE - £11,546.08

• Review from last meeting minutes and outstanding actions:

- All good

•

• Ice Creams

- Every Friday after school in the year 1 area

•

• Sports day refreshments

- Pta cover: who is covering each day - infants selling fruit shoots, ice creams, tea and coffee- Carolyn to help., Juniors - Emma, Elaine, Claire
- Refreshments - what do we need, who is purchasing - Ice Creams - Carolyn, check if we have tea and coffee, milk required. 12 noon set up by, check with waffle man.

•

• Discos

- Sign in Process - Juniors - in year groups.

•

• Refreshments - who is purchasing

- Squash, biscuits and crisps - Sarah

•

• Risk Assessment

- Gayle to sort

•

• Glow Items

- Rings, bunny ears - Elaine and Sarah
- Brackets for infants

•

•

•

•

•

•

-
-
- **FETE**
- Reception - Teddy Tombola
- Year 1 - Coconut Shy
- Year 2 - Splat the teacher
- Year 3 - Raffle - Kirsty sorting
- Year 4 - Tombola - Carolyn
- Year 5 - Sweets, Ice Creams
- Year 6 - Cake sale
-
- **Event Shelters**
- Year 6 to help?
-
- **Boards and advertising**
- Amanda - boards, Elaine - poster
- **Appeal letter**
-
- **Risk assessment**
- Gayle to sort
-
- **External stallholders update**
- Dominos pizza - charge £2, £1.00 for every pizza sold to PTA
- Waffle man - 15 per cent
- Hot dogs and burgers on site from 1.30pm.
- Vegetarian option - self contained
-
- **Bar**
- Graham Macdonald from the Cellar House
-
- **Refreshments**
- Tea and Coffee
-
- **Uniform**
- Put on an end of a stall
-
- **Photographer**
- Decided not to have booth or use Stuart Beard at the fete.
-
- **Entertainment**
- Choir, year 5 dance show, K Troo - chargeable
-

- **New parents meeting 5th July**
- **PTA to attend and provide refreshments/information/sell uniform - 9am - 10am**
- **Emma and Sarah to help**
-
- **PTA Information - need to design some**
-
- **AOB**
-
- **Bake sale winners tea party - Tuesday 18th July 2017.**
- **Key lock for PTA cupboard**
- **Social evening/end of review/succession planning - One evening commencing 10th July, date to be confirmed.**
- **Spree - Jenny Whitehead to sort? Might be near uniform?**
-
- **Need FETE meeting - Friday 16th June 2017 2pm - school library.**
-
-
-