

**PTA Meeting Minutes**  
**Tuesday 19 September 2017, 19:00**  
**Venue: - Cellar House, Eaton**

**Attendees**

Elaine Jermy, Gemma Grint, Karen Pryke, Sarah Curtis, Carolyn Atkins, Emma Easton, Gayle Philpot, Rebecca Marr, David Moore, Stuart Lloyd, Deanna Karapetyan, Mark Walters, Toni Sambrook, Gareth Hannaford, Claire Fernandez, Laura McKinlay, Charmaine Grapes, Shaun Peel.

**1. Apologies for absence**

Laura Foley, Lucy Cullumbine, Claire Ademaj, Claire Parker, Verity Plant.

**2. Treasurers report/balance**

- Carolyn Atkins advised that there was “nothing to report.”
- Balance £1229.27

**3. Fundraising requests**

There are no current fundraising requests, a fundraising project will be selected by the school.

**4. Fundraising ideas**

The following were suggested:

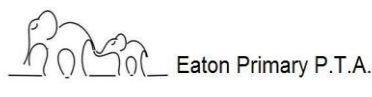
Event	Action
1. Bauble making for Christmas tree.	<ul style="list-style-type: none"> <li>• Elaine Jermy to check with school.</li> <li>• Shaun Peel to source “making kits” and costs.</li> </ul>
2. Laps around the field competition – sponsorship and a small entry fee.	<ul style="list-style-type: none"> <li>• No action – open for further discussion.</li> </ul>
3. Family movie night/hire popcorn machine.	<ul style="list-style-type: none"> <li>• No action – open for further discussion.</li> </ul>
4. Mother/Father’s day gifts.	<ul style="list-style-type: none"> <li>• No action – open for further discussion.</li> </ul>
5. Hall scooter/bike track competition – sponsorship and small entry fee.	<ul style="list-style-type: none"> <li>• No action – open for further discussion.</li> </ul>
6. Inflatable kids course – small entry fee.	<ul style="list-style-type: none"> <li>• Stuart Lloyd - source costs and availability.</li> </ul>
7. Stuart Beard photography – need to streamline process as last year was a lot of work, for little profit.	<ul style="list-style-type: none"> <li>• No action – open for further discussion.</li> </ul>

**5. Current fundraising/planned events**

Event	Action
1. Infant and junior disco – These are already run on a bi- yearly basis but we would like to increase to once a term.	<ul style="list-style-type: none"> <li>• Elaine Jermy - Lock in dates (usually run on Wednesday at end of term.)</li> </ul>

# Eaton Primary School

An Evolution Academy Trust School



2. Quiz and chips – Arranged for 24 <sup>th</sup> November.	• Gayle Philpot - contact for the event.
3. Spring - Easter fair.	• Elaine Jermy - lock in date (traditionally run the last Wednesday for Easter break.)
4. Bake sales – Traditionally run on Fridays. Suggestion of “Bake off auction.”	• Elaine Jermy - Halloween and Christmas dates required and to decide which year groups.
5. Bags2School.	• Volunteer required to organise – ideally before Christmas.
6. Christmas – Santa’s workshop.	• Kristy organises – need to arrange email asking for Christmas paper donations.
7. Easy fundraising – “Money for nothing.”	• Needs to be “better promoted”, to be mentioned in next PTA newsletter. Examples of what the PTA gets back.
8. Second hand uniform.	• Karen Pryke - contact and coordinator.

## **6. AOB**

New Committee elected:

- Chair – Elaine Jermy
- Vice Chair – Gemma Grint
- Secretary – Karen Pryke
- Treasurer – David Moore
- Parent Representative Coordinator – Emma Easton

PTA year group representatives:

- Reception – Laura McKinlay
- Year 1 – Claire Parker
- Year 2 – Stuart Lloyd
- Year 3 – Claire Ademaj
- Year 4 – Deanna Karapetyan
- Year 5 – TBC Sarah Curtis or Gayle Philpot
- Year 6 – Laura Foley

Facebook group administration:

- Karen Pryke

PTA links on school website administration:

- Karen Pryke

PTA gmail account administration:

- Elaine Jermy
- Karen Pryke

## **7. Date of next meeting**

- Wednesday 1<sup>st</sup> November, 7.30pm, Cellar House, Eaton.
- Disco “sub -meeting” date to be arranged