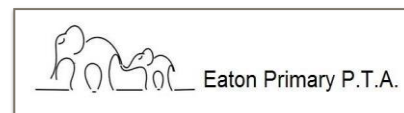


Eaton Primary School

An Evolution Academy Trust School



PTA Meeting Minutes
Thursday 29 January 2020, 9.00am.
Venue: - Eaton Primary School, The HUB

1. Attendees

Elaine Jermy, Karen Pryke, Gareth Hannaford, Lucy Cullumbine, Camille Doyle, Nigel Austin, Rachel Conlon, Miss Watson (Reception teacher).

2. Apologies for absence

Catherine Eggleton, Rebecca Dann

3. Treasurers report/balance

The latest balance in the PTA's bank account is approximately £11,400

Breakdown of recent fundraising events:

| | |
|-------------------|--|
| Year 5 cakes sale | <ul style="list-style-type: none"> Disclosed due to competition |
| Santa's Grotto | <ul style="list-style-type: none"> Spent £1,500 (approx.) and made £3,400. (approx..) |
| Stickins Labels | <ul style="list-style-type: none"> £100 (approx.) |
| Easy Fundraising | <ul style="list-style-type: none"> £30 (approx.) |

4. Review of last meeting minutes and any outstanding actions

| | |
|------------------|--|
| Year 5 cake sale | <ul style="list-style-type: none"> Not as successful as previous year |
| Santa's Grotto | <ul style="list-style-type: none"> Very successful on all accounts |

5. Fundraising focus and purchases:

| | |
|----------------|--|
| KS2 playground | <ul style="list-style-type: none"> Fundraising continues for a pyramid type climbing frame Hope to have purchased by Easter Juniors to take a vote on the frame |
|----------------|--|

6. Upcoming fundraising events and actions:

| | | |
|------------------|---|--|
| Tea Towels | <ul style="list-style-type: none"> Letter to be circulated to students, letter will explain purchase procedure Letter will also advise that correct money or cheque payments only, as change can't be provided | <ul style="list-style-type: none"> Lucy |
| Year 3 cake sale | <ul style="list-style-type: none"> Year 3 cake sale with Valentines theme to be held on Friday 14 Feb after school on junior side | <ul style="list-style-type: none"> |
| Bags2School | <ul style="list-style-type: none"> Bags with instructions to be given to all students Pick up arranged for 9am on Friday 14 Feb | <ul style="list-style-type: none"> Elaine and Gareth |
| Discos | <ul style="list-style-type: none"> Both junior and infant to be held on Wed 25 March A letter for the disco will be distributed week beginning 24 Feb (Usual on-line payments) Disco break will be re-implemented rather than food in classrooms before disco starts (This is as per feedback from teachers) | <ul style="list-style-type: none"> Elaine – letter Karen – FB post |

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| | | |
|---------------------------|--|--|
| Summer Fete | <ul style="list-style-type: none"> • Claxton-Bird to sponsor fete • 50 Claxton-Bird boards to be displayed, providing the PTA with £5 a board. | <ul style="list-style-type: none"> • Elaine |
| Summer Fete confirmations | <ul style="list-style-type: none"> • Jemma Leggett – Live music • Melita and Kate face painting • Eaton Vale climbing wall • Inflatable safety meeting and choice of inflatables | <ul style="list-style-type: none"> • Elaine • Elaine • Elaine/Karen • Elaine and Karen |
| Summer Fete Raffle | <ul style="list-style-type: none"> • Much smaller than previous years, due to less PTA members and parent/carer help | <ul style="list-style-type: none"> • Camille Doyle |

7. AOB

Future events:

| Event | Date | Suggested Theme |
|------------------|--|------------------------|
| Year 1 cake sale | Friday 6 March | World book day |
| Year 4 cake sale | Wed 1 April | Easter |
| Non uniform day | School council to decide theme | Last day of term |
| Year 6 cake sale | Friday 22 May | Spring |
| Year 2 cake sale | Friday 26 June (Will be held at Summer fete) | Summer |

8. Date of next meeting

- TBC