



# Eaton Primary School



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Headteacher: Mr Allan Lowe

Dear Parents

## Covid-19 Update 15.07.2020: September Arrangements

I am writing with detailed information about the running of the school from September, which includes information about our extended school provision. The new term starts on Monday 7 September.

### Dropping Off and Collection Arrangements

If a member of your household has symptoms of coronavirus – high temperature, persistent new cough, change to sense of smell or taste – do not bring your child into school. Contact the school to inform us of your child’s absence and immediately arrange to have a covid-19 test.

- Only 1 parent per child is permitted on site at a time.
- We are operating a staggered start and finish system. Due to the 15 minute intervals between drop offs and collections, it is essential that parents arrive on time and promptly leave the school site, to keep numbers on the playground to a minimum.
- We ask parents to socially distance at all times whilst onsite, in-line with current government guidance.
- Children should not bring in items from home except for a packed lunch, water bottle and coat (as needed).
- Children should wear school uniform and on their PE days (information to follow) wear weather appropriate PE kit to school.
- We would encourage children to either walk or cycle to school and our bike racks will be in use.

| Class  | Arrival at school |   | Departure from school |  |                                   |
|--|-------------------|---|-----------------------|--|-----------------------------------|
| <b>Year 6</b><br>Mrs Mathew & Miss Wells                     | 9:15 am           | Drop & Go to playground.<br>Children make their own way to class line up. Parents to leave site via designated route. | 3:10 pm               | Parent to collect from playground 'line up' door |                                   |
| <b>Year 5</b><br>Mrs Totterdale & Mrs Curtis                 | 9:00 am           |   | 2:55 pm               |  |                                   |
| <b>Year 4</b><br>Miss Lavender & Mr Jones                    | 8:45 am           |   | 2:40 pm               |  |                                   |
| <b>Year 3</b><br>Miss Hughes & Mrs Major/<br>Mrs Heritage    | 8:30 am           |   | 2: 25pm               |  |                                   |
| <b>Year 2</b><br>Miss Collins & Miss Tilly                   | 9:00 am           |   | 2:55 pm               |  | Parent to collect from playground |
| <b>Year 1</b><br>Mr Gardner & Mrs White                      | 8:45 am           |   | 2:40 pm               |  |                                   |
| <b>Reception</b><br>Miss Watson & Mrs Hughston/<br>Sullywood | 8: 30 am          | Parent to drop to classroom door  | 2:25 pm               | Parent to collect from classroom door            |                                   |

If parents considers it safe to do so, children in Year 4-6 are permitted to walk to and from school un-attended by an adult. KS2 parent arrangements apply to those parents choosing to accompany their child to school. It is not a requirement to accompany a child into school in Year 4-6.

All children in Reception – Year 3 should be accompanied by 1 parent to and from school.

If you have siblings at the school:

All children can arrive at school at the earliest time. This will be from 8.30am.

All children can be collected from school at the latest time. This will be 3:10pm.

These arrangements only apply to children with siblings, to help parents with staggered timings.

### **Year 3 – 6 (KS2)**

**Drop & Go:** parents dropping off KS2 children should enter the school via the Purtingay Gate. Children will walk on their own to their class line. After dropping, parents should leave school following the designated exit route via Purtingay Gate as quickly as possible.

**Collect from `line-up` door:** parents collecting KS2 children should wait in line to collect from the playground line up door. Children will be dismissed to parents from the door. After collecting, parents and children should leave school following the designated exit route via Purtingay Gate as quickly as possible.

### **Year 1 – 2 (KS1)**

**Drop & Go:** parents dropping off KS1 children should enter the school via the Duverlin Gate. Children will walk on their own to their class line. After dropping, parents should leave school following the designated exit route via Ellcar Rise Gate as quickly as possible.

**Collect from playground:** parents collecting KS1 children should wait in line to collect from the playground. Children will be dismissed to parents on the playground. After collecting, parents and children should leave school following the designated exit route via Ellcar Rise Gate as quickly as possible.

### **Reception**

**Parent to drop to classroom door:** parents dropping off Reception children should wait in line to drop off to the classroom door. After dropping, parents should leave school following the designated exit route via Ellcar Rise Gate as quickly as possible.

**Collect from classroom door:** parents collecting Reception children should wait in line to collect from the classroom door. Children will be dismissed to parents from the door. After collecting, parents and children should leave school following the designated exit route via Elcar Rise Gate as quickly as possible.

### **Face-coverings and temperature screening**

PHE regard routine temperature screening as an unreliable method for identifying coronavirus, therefore we will not routinely screen children for temperature when arriving at school.

The school will measure individual temperatures if it feels this will help to make a decision to send a child home due to suspected coronavirus symptoms.

Face coverings for children at school are not recommended by PHE. You should not provide a face-covering for your child to use at school.

Face-coverings that have been used by a child accompanied by a parent on a journey to school, should be carefully removed before arriving at school and taken home in a safe way.

School will arrange for the safe disposal of face coverings worn by children not accompanied by an adult.

## **Procedures for suspected symptoms, testing and test results.**

Symptoms of coronavirus are shared with other virus infections such as colds and flu. At school we can only follow current guidelines when making decisions to send children home.

PHE determines symptoms of covid-19 as anyone presenting with one or more of the following: high temperature, persistent new cough, change to sense of smell or taste.

To reduce the risk of spreading the virus, we will send home any child or adult who presents with these symptoms whilst at school. By returning your child to school in September, you are bound by this regulation from the DfE.

Children and adults who present with suspected symptoms will be safely isolated until they can be collected from school. If you are contacted to collect your child, please prioritise collecting your child and help to keep staff and other children in school safe.

It is important to arrange a covid-19 test quickly, if your child is sent home.

**Negative Test:** If a test is negative and your child is feeling better, they can return to school. You should contact the school office to inform us of the test result prior to their return, so that we can inform members of the bubble.

**Positive Test:** If the test result is positive, you must notify the school immediately, so that we can close the bubble. Your child must stay at home for 7 days, and all of their siblings attending school must stay at home for 14 days.

If after 7 days, they still have a temperature they must stay at home. If after 7 days they have no temperature, but have a cough or loss of taste/smell they can return to school.

We will only close bubbles where a child previously symptomatic at school, has a positive test result. We will not close the bubbles of their non-symptomatic siblings.

Children sent home due to a bubble closing – because of a positive test result - must stay at home for 7 days.

**No Test:** Our Trust policy is that children sent home because of suspected symptoms, cannot return to school if they have not been tested.

## **Home Learning**

Due to the numbers of children who may be sent home due to suspected symptoms during the autumn and winter months, there will be a continuation of learning from home during the Autumn Term, albeit on a smaller scale than presently. For these children, we will continue to provide a structured online approach

to home learning along the lines of our current provision. With the help of the Trust, we aim to support access to online learning for those families currently unable to log onto our learning platform.

## **After School Club and Breakfast Club**

Our parent survey indicates that demand remains very high for these services. Given that parents depend on these services to be able to resume work and the large majority are from keyworker families, I have decided that both After School Club and Breakfast Club will restart in September.

ASC will be run in 4 separate age related bubbles in their own dedicated rooms, with their own leaders. Children will not mix across ASC bubbles.

Breakfast club will be run in a similar way, using the same age-related bubbles.

Whilst there are obvious significant benefits for our parents in restarting extended provision, it will mean that we will have to close off more bubbles in the event of a positive test result. Both extended school and class bubbles may need to be closed.

We will send information on how to book extended school services for September, before the end of term.

## **Contact details**

It is always essential for us to have up to date contact details for parents and especially so at this time. It is a statutory requirement for parents to provide the school with two contacts. Please review your details, and if you need to, send your most up to date contact information to [info@eaton.norfolk.sch.uk](mailto:info@eaton.norfolk.sch.uk) before the end of term.

I would like to reassure parents that we are working to making our provision as safe as we can for all children to return to school in September. We will work within current government guidelines, and we will review all procedures in-line with any changes to government regulations and guidance.

Kind regards



Allan Lowe  
Headteacher