



Eaton Primary School

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12 October 2020

Dear Parents

Tapestry online learning journal- PDF download for current Year 1

During your child's time in Reception, the Tapestry online journal was used to record learning and celebrate achievements. With the event of lockdown and a move to home-based learning, the use of Tapestry was paused whilst new systems were implemented. We have now been able to retrieve the journals for a short period of time and would like to make this available to you as a PDF download. This download provides a keepsake of your child's time in Reception, before lockdown began in March.

From the **week beginning Monday 12th October**, you should be able to download your child's journal as a PDF document. Please check your email for a download link and/ or [log in to Tapestry](#) during the week to see if this has become available. If you are unable to access the journal by Friday 16th October, please email the school office and we will look into the issue for you. It is really important that you try to download the journal during the coming week as it will not be available thereafter.

In order for you to access the PDF journal, you will need to follow these steps:

- **STEP 1:** Log in to your child's Tapestry account, using your original log in details. This must be done on the browser version (not the app).
- **STEP 2:** Click on your username at the top right hand side of the screen and click PDF downloads from the dropdown list. If this option is not visible, please email the school office to inform them.

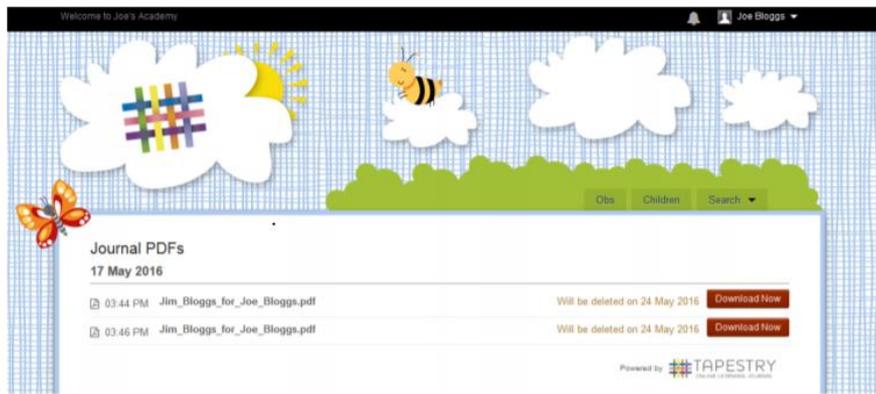


- **STEP 3:** On the PDF downloads page, you should see your child's learning journal ready to download. Click the red **download now** button to download the journal in a PDF format. Ensure that you have saved this somewhere safe as it will not be possible to retrieve the journal after the download link expires.

Learning Together Through Challenge

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The Registered Office is at Suite 1, Keswick Hall, Norwich. NR4 6TJ



It is not possible for videos to be saved as part of the download option. The journal will consist of photographs and observations shared with you when the account was previously active.

Please note, as part of the Tapestry user agreement that you signed before your child's account was created, no part of the journal should be shared on social media.

IMPORTANT: Your download link will only be valid for 7 days and it will not be possible to re-send it after this time. The Tapestry Online Learning Journal is only used during the Reception year, so the account will be closed after the download deadline.

We hope that you will enjoy this opportunity to look back together on your child's time in Reception.

Yours faithfully

Allan Lowe
Headteacher

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