



Eaton Primary School

Duverlin Close, Norwich, NR4 6HS
office@eaton.norfolk.sch.uk



5 July 2021

Dear Parents

I am writing with an update on the following:

1. School Transition Programme
2. Covid-19 Risk Assessment
3. End of Year Reports
4. Governance
5. Leavers

School Transition Programme

The school transition program will now be scaled back to an afternoon outside meeting with the children's new teacher on Wednesday 14 July.

I have made this decision after consulting with staff on health and safety and due to the increase in the number of positive cases locally. Additionally, the high school transition program has also been scaled back, creating some issues for us with Year 6 being in school for longer than we anticipated.

It is our intention to resume the transition program fully next year if risk assessments allow.

Covid-19 Risk Assessment

You will be aware that the government is due to announce the detail on its unlocking measures which will take effect from Monday 19 July.

School will keep in place its current control measures for the 4 days, until the end of term on Thursday 22 July. This includes:

- Staggered timings of the school day
- Class bubbles (Year bubble for Reception class)
- Face coverings for all visitors onsite including parents dropping and collecting children.
- Face coverings for all staff not supervising children.

School will wait for future announcements from the government before updating its risk assessment for September. I anticipate significant changes at this point, but will wait for the updated guidance to be published. It is my intention to update parents as far as possible about September arrangements, before we break for the summer.

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End of Year reports

End of year reports will be sent via email to parents week beginning 19 July. Given the level of disruption to education over the last year, most of our children are making good progress. Our remote education platform, recovery program and the addition of digital learning in KS2 have all really helped to maintain children's learning this year. Some children will have made less than expected progress however, and leaders will continue to monitor pupil progress and support every child into next year.

Governance

We are looking to appoint new governors for the school in the new term. The Trust is engaged in a review of its governance structures, including the role of academy governance. If you think you may be interested in a governance role, please write to myself and the CEO with an expression of interest via email to the school office.

Leavers

At the end of the year we have to say fond farewells to some of our wonderful staff.
Miss Knowles: who is leaving us to take on a pastoral position at another primary school.
Mrs Lees: who is leaving us to start her teacher training.
Mrs Castro-Lopez: who is leaving us to return to Spain to spend time with her family.
Miss Curtis: who is leaving us at the end of her maternity cover contract.

All four members of staff have been amazing contributors to the school and I wish them every success with their new directions. They will be missed by us all.

We also wish Mrs Major all the very best as she begins her maternity leave this week.

I will write again before the end of term with a further update.

Kind regards



Allan Lowe MA (Oxon), PGCE (UCL), NPQH
Headteacher, Eaton Primary School

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